

# Varna Community Primary School



## Policy and Guidelines Charging and remissions

Approved by: Governing Body

Date: 4<sup>th</sup> November 2020

Next review due by: November 2021

# CHARGING AND REMISSIONS POLICY

## OVERVIEW

The education we provide wholly or mainly during school hours will be free but on some occasions a 'voluntary' contribution towards the cost of an activity may be requested by the school and parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions.

## OBJECTIVES

- To make clear what will be provided without charge and what will be offered with a charge being made.
- To clarify what is meant by any request for voluntary contributions.

## STRATEGIES

- The school may request voluntary contributions towards the cost of some activities planned during school hours.
- Where parents are asked to make a voluntary contribution towards the cost of an activity which takes place during school hours, or to school equipment, or school funds generally, the contribution will be genuinely voluntary. Pupils of parents who are unable or unwilling to contribute will not be discriminated against.
- Where there are insufficient voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it will be cancelled.
- On residential trips that take place wholly, or mainly, during school hours the school will reserve the right to charge for the cost of the board and lodging at the actual cost of provision. Such activities may be subsidised by the school budget at the discretion of the governing body.

## OUTCOMES

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.